

COMPETENCY	CHOICES EXPLORER	CHOICES PLANNER	PORTFOLIO
A. PERSONAL MANAGEMENT			
1. Build and Maintain a Positive Self Image	Career Finder Program Finder High School Planning Course Plan Builder	Interest Profiler Work Values Sorter Transferable Skills Checklist Work Preference Appraiser High School Planning Basic Skills Checklist Course Plan Builder Career Plan Builder	Things You Saved: Career Clusters, Careers All About You: Workplace and Employability Skills, Your Experiences Your Activities
2. Interact Positively and Effectively With Others	Going To Work (articles) Get Started	Interview Practice Cover Letter Creator Thank You Letter Builder	Your Network
3. Change and Grow Throughout One's Life	Course Plan Builder	Course Plan Builder Career Plan Builder	All About You: Workplace and Employability Skills
B. LEARNING AND WORK EXPLORATION			
4. Participate in Life-long learning supportive of Life/Work Goals	Program Finder Post-Secondary Programs College Planning Checklist	School Finder Programs and Majors College Planning Checklist Career Plan Builder	Things You Saved: Programs, Schools, Schools You've Applied to
5. Locate and effectively use Life/Work Information	Career Clusters Careers by School Subject Careers by Alphabetical List Post-Secondary Programs Volunteering Clusters Recreation Clusters Course Plan Builder	Career Clusters Programs and Majors Connections: Links to Job Banks Careers by Alphabetical List Career Finder Compare Careers School Finder Compare Schools Career Plan Builder Course Plan Builder	Things You Saved: Clusters, Careers, Programs, Schools, Schools You've Applied to, Volunteering, Recreation
6. Understand the Relationship between Work and Society/Economy	Career Clusters Career Profile: Salary & Outlook The Buzz (articles) Career Finder Program Finder	Career Clusters Career Profile: Money & Outlook Interest Profiler Work Values Sorter Career Finder	

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C. LIFE/WORK BUILDING			
7. Secure/Create and Maintain Work	Job Hunting (articles) Starting a Business (articles) Apprenticeships (articles) Career Planning (articles) Surviving in the workplace (articles)	Resume Builder Cover Letter Creator Job Interview Practice Thank You Letter Builder Career Finder	All About You: Your Experiences Your Activities: Attachments
8. Make Life/Work Enhancing Decisions	Course Plan Builder Career Clusters Post-Secondary Programs	Course Plan Builder Career Plan Builder Career Clusters Programs and Majors	Things You Saved: Clusters, Careers, Programs, Schools Your Plans
9. Maintain Balanced Life and Work Roles	Volunteering and Recreation Clusters	Career Plan Builder Work Values Sorter	Your Plans
10. Understand the Changing Nature of Life/ Work Roles	The Buzz (articles)		
11. Understand, Engage in and Manage one's own Life/Work Building Process	Course Plan Builder Career Finder Program Finder Career Profiles Program and Major Profiles Recreation Articles Volunteering Articles	Course Plan Builder Career Plan Builder Interest Profiler Work Values Sorter Basic Skills Survey Work Preference Appraiser Transferable Skills Checklist Career Profiles Programs and Majors Profiles School Profiles	Portfolio: All About You Things You Saved Your Plans Your Activities Your Journal