

## Quick Start Guide

### First Time Users

1. Go to **www.bridges.ca/ct**.
2. Click **Create a new portfolio** in the Sign In section.
3. Enter your required information including your **Site ID** and **Password**.
4. Select **Choices Planner** from the Your Tools box.

Site ID: \_\_\_\_\_

Password: \_\_\_\_\_

### Returning Users

1. Go to **www.bridges.ca/ct**.
2. Enter your **Portfolio Name** and **Password**.
3. Select **Choices Planner** from the Your Tools box.

Portfolio Name: \_\_\_\_\_

Password: \_\_\_\_\_

### Jump In Without a Portfolio

1. Go to **www.bridges.ca/ct**.
2. Enter your **Site ID** and **Password**.
3. Select **Choices Planner** from the Your Tools box.
4. Jump in and start planning right away.

Site ID: \_\_\_\_\_

Password: \_\_\_\_\_

## Start Planning Now!

Here are some of the useful features you'll find in Choices® Planner for Career Transitions....

### Work

- Explore almost 1,000 careers in the **Career Clusters**.
- Use the **Career Finder** to narrow down hundreds of careers to those matching the characteristics you want.
- **Compare Careers** to one another to find out which one appeals to you the most.
- **Connect Yourself to Careers** by taking assessments that will help you find the right career for you.
- Create your future plans quickly and easily using the **Career Plan Builder**.
- Look at your **work history** to connect your past work experiences to new possibilities.

### Learn

- Check out the interest-based clusters on the **Learn** page to explore the numerous programs available.
- Search for schools by tuition range, location, programs and other factors using the **School Finder**.
- **Compare Schools** side by side to see what each has to offer that would best suit your preferences.

### Your Portfolio

- Save **Your Plans** and information **All About You**, such as your skills, interests, resumes and courses you've taken.
- Check out **Your Activities** to link to your other websites, documents, projects or presentations online.
- Record your ideas and questions in **Your Journal** as you plan your future.

### Search

Choices Planner for Career Transitions' comprehensive search engine finds anything and everything you need to know about career exploration and education planning. Just type in a key word and **GO!**

**Ask your career advisor for more information about Choices Planner for Career Transitions.**