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What Can You Move?

Old CX Online Portfolio → Choices Portfolio

CX Online portfolios should be moved into the new Choices Explorer/Choices Planner portfolio system. This is done "on demand" by the user (a student or client using Choices Explorer or Choices Planner) after they have created a new Choices portfolio.

CX Online portfolios will continue to be available online for importing into Choices Explorer or Choices Planner portfolios until June 30, 2005.

What can be moved from your old CX Online portfolio to your new Choices portfolio? The tables below list the fields that will be imported.

User identification information such as name, address, e-mail address, year of graduation (for students) will not be imported from the CX Online portfolio. This information will be collected when the user registers for a new Choices Explorer or Choices Planner portfolio.

CX Online Portfolio Field*	Location In New Choices Portfolio After Import	Comments
High school courses and grades	All About You	Course name, grade, mark will be imported.
The Resume Fields listed in the comments column will be imported (almost all fields)	All About You	Choices Portfolio • Experience title (work experience position) • Experience company • Experience description (work experience responsibilities and accomplishments) • Experience date started • Experience date finished • Award title (name of certificate) • Award company (name of issuing organization) • Award date received (certificate date finished) • Reference name, title, description, address, phone number (formatted into references field) • Career objective (employment objective) • Other facts (other information)

* If a field is not listed, then it will not be imported into the new Choices portfolio.

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Importing Data into Choices Planner

Users importing from CX Online will need to enter their CX Online portfolio login name and password.

Data imported into a Choices online portfolio will be added to the end of any existing data. *Under no circumstances will any imported data overwrite existing portfolio data.*

Migration Should Happen Only Once!

Users are reminded and encouraged to move your CX Online portfolio data once and only once. If you attempt to import an old portfolio again after having already imported it to your new Choices online portfolio, the data will be added again and create duplicate items.

If a user changes their CX Online portfolio after it has been imported to their new Choices Explorer or Choices Planner portfolio, those changes will not be recorded in the Choices Explorer or Choices Planner portfolio.